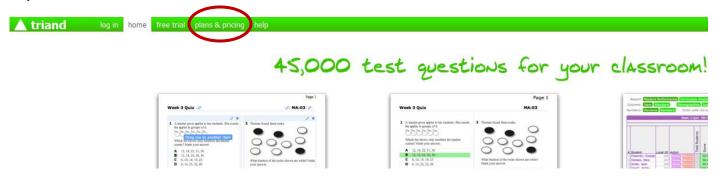




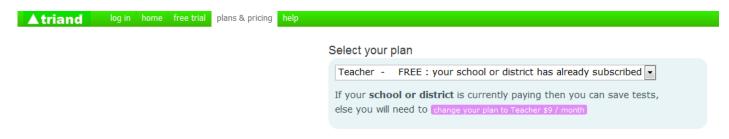
# **Creating a Triand Account**

Go to <a href="https://www.mytriand.com">https://www.mytriand.com</a> and click the link for "plans & pricing" at the top of the screen.



Select "Teacher = FREE: your school or district has already subscribed" from the drop-down menu.

Note: the State of Arkansas pays for Triand use for all school districts.

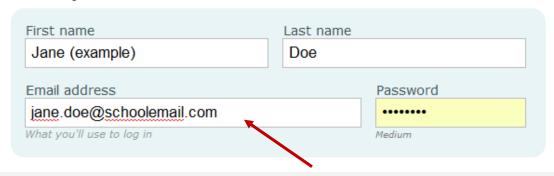






#### Enter the information requested:

## Enter your details



Your email address will be your username in Triand. To comply with the ADE security policy, your school email address must be used.

When you create your password, be sure to adhere to the state security guidelines and use a combination of upper case, lower case and numerical characters.

A password strength indicator under the password field will display whether your password is weak, medium or strong.



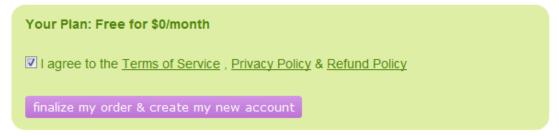


When completing the DISTRICT and SCHOOL information, type only the first few letters of the name. Triand will generate a list for you to choose from (the LEA number will appear for districts with same names).

## Choose your school



## Read our agreement & refund policy



**IMPORTANT:** If you are a Superintendent, Triand Account Owner, or work at the District level, you <u>must</u> leave the school field blank for all permissions to work properly.

When you have completed the requested information, click the check box that you agree to the Terms of Service and then click the button to "finalize my order & create my new account".





If you receive a message saying this account already exists, click the "forgot your password?" button, and follow the onscreen instructions to reset your password.

Email - is already being used (with a different password) Email - is already being used forgot your password?					
	Enter your email, we will send you a link to reset your password.				
Email	jane.doe@mailinator.com				
	Need to sign up?				
	Reset Password				
Aı	n email has been sent to jane.doe@mailinator.com describing how				
to obtain your new password.					
	Email				
Pas	ssword				
	Forgot your password? Need to sign up?				
	Log in				
Email Ar to	jane.doe@mailinator.com  Need to sign up?  Reset Password  n email has been sent to jane.doe@mailinator.com describing how obtain your new password.  Email  ssword  Forgot your password? Need to sign up?				

Note: If your email address is listed in the teacher catalog in APSCN or eSchoolPLUS or in FMS, an account is automatically created for you in Triand using that email address. To reset your password, simply click the "forgot your password link?" link.





Triand will send an email to the email address used to register with a link that must be clicked to activate your account. You will not be able to view student data until your account is activated.

#### Triand Sign Up

Hello Jane (example)

You recently registered for Triand.

To complete your registration, follow this link activate my account.

Visit our help pages if you have any questions.

Thanks, The Triand Team

Ask your Triand Account Owner to give you the proper access for your role, if they have not already done so.

Teachers (positions with students associated)	Counselors or Registrars (positions that require statewide access to student records)	Principals & Assistant Principals	Other School or District Positions
Teachers must be scheduled in APSCN teacher catalog & have their correct school email address entered in APSCN to work properly.			
Permissions assigned by TAO:  Curriculum – view Tests, Items & Reports - view Student Records – view for his/her classes	Curriculum - view     Tests, Items & Reports - share     Student Records – view and send records for state     OR     Student Records – view and send records for state and receives transcript notifications	Permissions assigned by TAO:  Curriculum - view Tests, Items & Reports - view Student Records – view for his/her school	Permissions assigned by TAO:  Curriculum - view Tests, Items & Reports - view Student Records – view for his/her school/district